

## **NOTICE OF CONSIDERATION OF A KEY DECISION**

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Cabinet hereby gives notice of Key Decisions which it intends to consider at its next meeting and at future meetings. The list may change between the date of publication of this list and the date of future Cabinet meetings.

## **NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE**

The Cabinet also hereby gives notice in accordance with paragraph 5 of the above Regulations that it intends to meet in private after its public meeting to consider Key Decisions which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to key decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail Katia Richardson on [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk). You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

## **KEY DECISIONS PROPOSED TO BE MADE BY CABINET ON 4 DECEMBER 2017 AND AT FUTURE CABINET MEETINGS UNTIL APRIL 2018**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting and future meetings. The list may change over the next few weeks. A further notice will be published no less than 5 working days before the date of the Cabinet meeting showing the final list of Key Decisions to be considered at that meeting.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

**NB: Key Decisions will generally be taken by the Executive at the Cabinet.**

*If you have any queries on this Key Decisions List, please contact*

***Katia Richardson** on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

## **Access to Cabinet reports and other relevant documents**

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

## **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

## **Making your Views Heard**

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

### **LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2017/18**

<b>Leader:</b>	<b>Councillor Stephen Cowan</b>
<b>Deputy Leader:</b>	<b>Councillor Sue Fennimore</b>
<b>Cabinet Member for Environment, Transport &amp; Residents Services:</b>	<b>Councillor Wesley Harcourt</b>
<b>Cabinet Member for Housing:</b>	<b>Councillor Lisa Homan</b>
<b>Cabinet Member for Economic Development and Regeneration:</b>	<b>Councillor Andrew Jones</b>
<b>Cabinet Member for Health and Adult Social Care:</b>	<b>Councillor Ben Coleman</b>
<b>Cabinet Member for Children and Education:</b>	<b>Councillor Sue Macmillan</b>
<b>Cabinet Member for Finance:</b>	<b>Councillor Max Schmid</b>

*Key Decisions List No.60 (published on 3 November 2017)*

## KEY DECISIONS LIST - CABINET ON 4 DECEMBER 2017

**The list also includes decisions proposed to be made by future Cabinet meetings**

*Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).*

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i>
<b>4 December</b>				
Cabinet	4 Dec 2017	<b>Treasury Mid Year Review Report 2017/18</b>  To update members on the delivery of 2017/18 Treasury Management Strategy approved by Council on 22nd February 2017 and note the Annual Treasury Strategy 2017-18 Mid Year Review.	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): All Wards	
Contact officer: Hitesh Jolapara Tel: 020 8753 2501 hitesh.jolapara@lbhf.gov.uk				
Cabinet	4 Dec 2017	<b>2017_18 Corporate Revenue Monitoring Month 5</b>  Corporate Revenue Forecast as at Month 5	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
Contact officer: Gary Ironmonger Tel: 020 8753 2109 Gary.Ironmonger@lbhf.gov.uk				
Cabinet	4 Dec 2017	<b>SUBSCRIPTIONS/AFFILIATIONS FOR EXTERNAL ORGANISATIONS 2018/19</b>  Final decision on the renewal of subscriptions to London Councils, Local Government Association and the London Boroughs Grants Scheme to be delegated to the Strategic Director of Finance in consultation with the Cabinet	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
Contact officer: Danielle Wragg Tel: 020 8753 4287 Danielle.Wragg@lbhf.gov.uk				

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		Member for Finance to fit in with the LBHF reporting timetable.		papers to be considered.
Cabinet	4 Dec 2017  Reason: Expenditure more than £100,000	<p><b>IT Transition phase 4 assuring service continuity – Desktop support procurement options</b></p> <p>The council needs a new desktop service to replace its current solution which expires in October 2018. This paper proposes how the council can the council considers and evaluates three procurement options for the desktop hosting and support strategy for both the thin client and thick client estate.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Finance</p> <p>Ward(s): All Wards</p> <p>Contact officer: Howell Huws Tel: 020 8753 5025 Howell.Huws@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	4 Dec 2017  Reason: Expenditure more than £100,000	<p><b>Sands End Community Trust</b></p> <p>To gain approval from cabinet to establish the Community Trust for Sands End Arts and Community Centre.</p>	<p>Cabinet Member for Economic Development and Regeneration</p> <p>Ward(s): Sands End</p> <p>Contact officer: Yvonne Thomson  Yvonne.Thomson@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	4 Dec 2017	<p><b>Acquisition Of Freehold And Leasehold Properties In The West Kensington And Gibbs Green Estates</b></p> <p>The report requests an additional delegated authority of £6m to purchase the leasehold or freehold interest in properties from owners on the two Estates. The £6m budget has already been approved by Full Council.</p>	Cabinet Member for Economic Development and Regeneration	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): North End	
	Contact officer: Matthew Rumble  matt.rumble@lbhf.gov.uk			
Cabinet	4 Dec 2017	<p><b>Protecting the borough's parks and open spaces</b></p> <p>In 2014 the Labour Party made a manifesto commitment in their 'The change we need' document that if elected they would seek to afford the borough's parks and open spaces with better protection.</p> <p>This report seeks Cabinet approval enter an individual Deed of Dedication with Fields in Trust (where appropriate) to protect the borough's parks and open spaces.</p> <p>This approach has been endorsed by both the Parks Commission and the Community Safety, Environment and Residents Services Policy and Accountability Committee.</p>	Cabinet Member for Environment, Transport & Residents' Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	4 Dec 2017	<p><b>Report of the Disabled Peoples Commission</b></p> <p>Final report of the resident-led commission for disabled people</p>	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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Cabinet	4 Dec 2017	<p><b>Improving Transitions - Task Group Report</b></p> <p>The Health, Adult Social Care &amp; Social Inclusion Policy and Accountability Committee formed a task group to consider how the Council can improve the experience for young disabled people transitioning from social care services for children to social care services for adults.</p> <p>After considering the shortcomings and challenges of the current arrangements and looking at what parents and professionals thought a good transition experience would be, the task group made the recommendations in the following key areas:</p> <ul style="list-style-type: none"> <li>• The creation of a new 'Preparing for Adulthood' team that was co-designed with parents and young disabled people – and was accountable to them.</li> <li>• Ensuring there was greater transparency and improved communication.</li> <li>• Empowering professionals to do their jobs effectively and efficiently.</li> <li>• Improving the housing pipeline so young disabled adults had suitable housing available when they needed it.</li> </ul>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	4 Dec 2017	<p><b>PROPOSAL FOR THE FINANCIAL LEVEL OF NEW RUBBISH DUMPING FIXED PENALTY NOTICES</b></p> <p>This report seeks agreement to use the maximum Fixed Penalty amount of £400 for waste deposits of 2 bags and above (or equivalent), discounted to £200 if paid within 10 days from the date of the FPN. Such an approach would demonstrate the administration's commitment to even cleaner streets.</p>	Cabinet Member for Environment, Transport & Residents' Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

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<b>15 January 2018</b>				
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<b>Annual S106 Drawdown Report</b>  A report seeking authority for the drawdown of S106 and CIL monies for 2017/18	Cabinet Member for Economic Development and Regeneration  Ward(s): All Wards  Contact officer: Peter Kemp Tel: 020 8753 6970 Peter.Kemp@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<b>Resolution to appropriate land at Edith Summerskill House and Watermeadow Court from housing to planning purposes</b>  The report requests approval for delegated authority to grant resolution to appropriate rights affecting Edith Summerskill House and Watermeadow Court in order to deliver new housing.  PART OPEN  PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Economic Development and Regeneration  Ward(s): All Wards  Contact officer: Matthew Doman Tel: 02087534547 <a href="mailto:Matthew.Doman@lbhf.gov.uk">Matthew.Doman@lbhf.gov.uk</a>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<b>Integrated Healthy Lifestyles Service Procurement Strategy</b>  This procurement Strategy is requesting approval to proceed with the procurement of an Integrated Healthy Lifestyles Services in LBHF. This is to ensure improved outcomes for	Cabinet Member for Health and Adult Social Care  Ward(s): All Wards  Contact officer: Christine Mead, Neil	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation

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		<p>residents; streamline systems; and make efficiencies.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Colquhoun Tel: 020 7641 4662, Tel: SOCNECO cmead@westminster.gov.uk , <a href="mailto:Neil.Colquhoun@rbkc.gov.uk">Neil.Colquhoun@rbkc.gov.uk</a></p>	<p>and / or background papers to be considered.</p>
Cabinet	<p>15 Jan 2018</p> <p>Reason: Expenditure more than £100,000</p>	<p><b>Renewal of Enhanced Policing Contract</b></p> <p>Recommendation to renew the enhanced policing contract to March 2019</p>	<p>Deputy Leader</p> <p>Ward(s): All Wards</p> <p>Contact officer: Pat Cosgrave Tel: 020 8753 2810 Pat.Cosgrave@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	<p>15 Jan 2018</p> <p>Reason: Affects 2 or more wards</p>	<p><b>Chargeable Services Policy</b></p> <p>This policy explains how the Housing Services Department will deal effectively with recharges, including those arising from damage, non-standard alterations or for the cost of clearing abandoned possessions left behind by tenants / leaseholders or where unauthorised works have been carried out and there is a cost of correcting those works, making safe or returning to property to its original state.</p> <p>The policy covers recharges arising from those works which lie outside of the landlord responsibilities, including where</p>	<p>Cabinet Member for Housing</p> <p>Ward(s): All Wards</p> <p>Contact officer: Vivien McKnight, David McNulty, Liz Byron <a href="mailto:Vivien.McKnight@lbhf.gov.uk">Vivien.McKnight@lbhf.gov.uk</a>, David.McNulty@lbhf.gov.uk, elizabeth.byron@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>



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		<p>costs are involved for dealing with applications for landlord's consent to alterations to Council properties or costs involved for the council in investigating unauthorised alterations including houses of multiple occupation (HMOs)</p> <p>PART OPEN</p> <p>PART PRIVATE This report is part exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>		
Cabinet	<p>15 Jan 2018</p> <p>Reason: Expenditure more than £100,000</p>	<p><b>Implementation of the Recommendations of the Poverty and Worklessness Commission</b></p> <p>This report sets out proposals for the implementation of the recommendations of the H&amp;F Poverty and Worklessness Commission. It seeks funding for a Policy and Project Officer post and community capacity building resources to establish 'community hubs' in areas of deprivation across the borough. It also seeks funding for a review of volunteering across the borough.</p>	<p>Deputy Leader</p> <p>Ward(s): All Wards</p> <p>Contact officer: Peter Smith Tel: 020 8753 2206 peter.smith@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.</p>
Cabinet	<p>15 Jan 2018</p> <p>Reason: Expenditure more than £100,000</p>	<p><b>Home Meals and Frozen Food Delivery Service</b></p> <p>To submit the Procurement Strategy to the Cabinet for approval of the Home Meals and Frozen Food Delivery Service, otherwise known as the Meals on Wheels Service.</p>	<p>Cabinet Member for Health and Adult Social Care</p> <p>Ward(s): All Wards</p> <p>Contact officer: Frank Hamilton  Frank.Hamilton@lbhf.gov.uk</p>	<p>A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background</p>

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		<p>PART OPEN</p> <p>PART PRIVATE This report is part exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>		papers to be considered.
Cabinet	<p>15 Jan 2018</p> <hr/> <p>Reason: Expenditure more than £100,000</p>	<p><b>Corporate Property Services Framework</b></p> <p>The report outlines revised LOTS to ensure external advice can be secured on a wide range of property advice to ensure the administrations outcomes on assets are delivered</p>	<p>Cabinet Member for Finance</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Nigel Brown Tel: 020 8753 2835 Nigel.Brown@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	<p>15 Jan 2018</p> <hr/> <p>Reason: Affects 2 or more wards</p>	<p><b>Procurement Of Contract Framework For The Planned Upgrade Of Existing Controlled Access Systems Serving Housing Properties And The Provision Of New Systems</b></p> <p>This report establishes the rationale for going out to procurement for a contract framework to carry out the council's planned programme of replacement and upgrade of controlled access systems serving housing properties and the provision of new systems.</p>	<p>Cabinet Member for Housing</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Vince Conway Tel: 020 8753 1915 Vince.Conway@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	15 Jan 2018	<p><b>60 Benworth Road - educational capital investment</b></p> <p>Capital investment in the schools largely funded by the Academy with a capital receipt from an asset of the caretakers house next to the school to allow</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): North End	
Cabinet	15 Jan 2018	<p><b>Procurement Of Contract Framework For The Planned Refurbishment And Upgrade Of Communal Or District Heating Plant Rooms, Boilers, Controls, Pipework And Associated Plant</b></p> <p>This report establishes the rationale for going out to procurement for a contractual framework to carry out the councils planned programme of replacement and upgrade of communal or district heating plant rooms serving housing properties.</p>	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
Cabinet	15 Jan 2018	<p><b>Community Asset transfer - Talgarth Road</b></p> <p>Next phase of Community Asset transfer.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the</p>	Cabinet Member for Social Inclusion	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Expenditure more than £100,000		Ward(s): North End	

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		financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		considered.
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<p><b>Contract Award Decision to appoint the construction contractor for the redevelopment of the Bridge Academy site for the provision of a range of young people services</b></p> <p>Following a procurement exercise over the summer 2016 this decision will be to award the contract to the successful contractor</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Children and Education</p> <p>Ward(s): Palace Riverside</p> <p>Contact officer: Dave McNamara  <a href="mailto:david.mcnamara@lbhf.gov.uk">david.mcnamara@lbhf.gov.uk</a></p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<p><b>FutureGov FamilyStory Phase 2</b></p> <p>LBHF, WCC and RBKC Children's Services have completed a 6 month engagement with supplier FutureGov to explore how technology for social care could be radically redesigned to meet the needs of families, young people and practitioners. The next phase of work is to move the design from a concept to workable solutions. It</p>	<p>Cabinet Member for Children and Education</p> <p>Ward(s): All Wards</p> <p>Contact officer: Amy Buckley Tel: 0207 361 2202 <a href="mailto:Amy.Buckley@rbkc.gov.uk">Amy.Buckley@rbkc.gov.uk</a>;</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be

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		<p>is for a 12 month engagement to change the front-end user experience by developing task driven tools and a lightweight integrations layer across child protection.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>		considered.
Cabinet	<p>15 Jan 2018</p> <p>Reason: Expenditure more than £100,000</p>	<p><b>King Street Town Hall Regeneration Project</b></p> <p>This report will give a update on the King Street Town Hall Regeneration Project. This includes an update on the new proposal for this site.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for Economic Development and Regeneration</p> <p>Ward(s): Hammersmith Broadway</p> <p>Contact officer: Archie Adu-Donkor</p> <p>Archie.Adu-Donkor@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
Cabinet	15 Jan 2018	<p><b>Designation of conservation area extensions and conservation area boundary amendments and adoption of conservation area character profiles</b></p> <p>Designation of conservation area extensions and boundary amendments affecting 11 existing conservation areas and adoption of conservation area character profiles for four existing conservation areas.</p>	Cabinet Member for Environment, Transport & Residents' Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): Avonmore and Brook Green; College Park and Old Oak; Fulham Broadway; Fulham Reach; Hammersmith Broadway; Munster; Parsons Green and Walham; Shepherds Bush Green; Town; Wormholt and White City	
	Contact officer: Paul Goodacre, Adam O'Neill Tel: 020 8753 3314, paul.goodacre@lbhf.gov.uk,			
Cabinet	15 Jan 2018	<p><b>Database Management &amp; Tracking NEET</b></p> <p>Report to outline and seek agreement to extend Hammersmith &amp; Fulham's current contractual arrangements for the provision of tracking young people not in education, employment or training.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	Councillor Sue Macmillan	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): All Wards	
	Contact officer: Rachael Wright-Turner Tel: 020 7745 6399 Rachael.Wright-Turner@rbkc.gov.uk			

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
Cabinet	15 Jan 2018	<b>2017_18 Corporate Revenue Monitoring Month 6</b>  Corporate Revenue Forecast as at Month 6	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards  Contact officer: Gary Ironmonger Tel: 020 8753 2109 Gary.Ironmonger@lbhf.gov.uk	
Cabinet	15 Jan 2018	<b>CAPITAL PROGRAMME MONITOR &amp; BUDGET VARIATIONS, 2017/18 (SECOND QUARTER)</b>  This report provides a financial update on the Council's Capital Programme and seeks approval for budget variations as at the end of the second quarter, 2017/18.	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards  Contact officer: Andrew Lord Tel: 020 8753 2531 andrew.lord@lbhf.gov.uk	
Cabinet	15 Jan 2018	<b>H&amp;F Air Quality Management Plan</b>  H&F's 5 year plan to improve air quality in line with statutory requirements and air quality commission's recommendations	Cabinet Member for Environment, Transport & Residents' Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards  Contact officer: Richard Buckley richard.buckley@lbhf.gov.uk	
Cabinet	15 Jan 2018	<b>Rough Sleeping Commission Final Report</b>  The findings and recommendations of the independent expert-led Rough Sleeping Commission.  PART OPEN  PART PRIVATE Part of this report is exempt from	Deputy Leader	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be
	Reason: Affects 2 or more wards		Ward(s): All Wards  Contact officer: Peter Smith, Fawad Bhatti Tel: 020 8753 2206, Tel: 020 8753 7346 peter.smith@lbhf.gov.uk, Fawad.Bhatti@lbhf.gov.uk	

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		disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		considered.
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<b>Older People Preventative Support Services</b>  LB Hammersmith & Fulham is seeking to commission housing support and social inclusion services for residents in the borough aged 55 years and over. This will include; floating support to enable people to maintain their accommodation and independence; signposting and making referrals to other services; advice on housing; maximising income and managing independence; reducing social isolation through the provision of activities and connecting people to local services and activities.	Cabinet Member for Health and Adult Social Care  Ward(s): All Wards  Contact officer: Julia Copeland Tel: 0208 753 1203 julia.copeland@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<b>Procurement of Home Care Services</b>  Procurement strategy and business case for the procurement of a regulated spot purchase of home care services throughout Hammersmith and Fulham to ensure demand for the service is fully met and contingency arrangements exist in the event of provider failure.  PART OPEN  PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the	Cabinet Member for Health and Adult Social Care  Ward(s): All Wards  Contact officer: Tim Lothian Tel: 020 8753 5377 tim.lothian@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.



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		authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<b>Procurement strategy for Integrated Management Systems</b>  Confirm the procurement strategy for the replacement of systems for Housing, Revenues and Benefits, Self Service, Electronic Document Management and Income Management	Cabinet Member for Finance  Ward(s): All Wards  Contact officer: Veronica Barella Tel: 020 8753 2927 <a href="mailto:Veronica.Barella@lbhf.gov.uk">Veronica.Barella@lbhf.gov.uk</a>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	15 Jan 2018  Reason: Affects 2 or more wards	<b>London Borough of Hammersmith and Fulham's Council Tax Support Scheme 2018/19</b>  Full council has to agree our council tax support scheme by 31st January 2018. There are no proposed changes from previous years	Cabinet Member for Finance  Ward(s): All Wards  Contact officer: Paul Rosenberg Tel: 020 8753 1525 <a href="mailto:paul.rosenberg@lbhf.gov.uk">paul.rosenberg@lbhf.gov.uk</a>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	15 Jan 2018  Reason: Expenditure more than £100,000	<b>84 – 90B FULHAM HIGH STREET – SECTION 106 HIGHWAYS WORKS</b>  The Installation of a new footway buildout, with inset 'Loading' bays, 'Disabled Parking bays and associated highway works	Cabinet Member for Environment, Transport & Residents' Services  Ward(s): Palace Riverside  Contact officer: Stephen Daway Tel: 020 8753 2954 <a href="mailto:Stephen.daway@lbhf.gov.uk">Stephen.daway@lbhf.gov.uk</a>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	15 Jan 2018	<p><b>ICT Transition phase 4 assuring service continuity - Funding for Mobile Telephony Supplier Change</b></p> <p>This paper proposes the replacement of the existing Mobile Phone Contract and its supplier for a period of two years from the end of February 2018 to the end of February 2020. The project includes the provision of professional services and support implementing the supplier changeover.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
Cabinet	15 Jan 2018	<p><b>ICT Transition - Assuring service continuity Phase 4 – Telephony Network Services Upgrade</b></p> <p>The council last updated its telephony network equipment in 1999 with a major refresh funded by a capital spend of over £1 million. This paper proposes that the council installs new desk telephone handsets, secures telephony hardware support and licences procurement and upgrade the Openscape Unified Communications system.</p>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	

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Cabinet	15 Jan 2018	<p><b>COUNCIL TAX BASE AND COLLECTION RATE 2018/2019 &amp; DELEGATION OF THE BUSINESS RATE ESTIMATE</b></p> <p>This report contains an estimate of the council tax collection rate and calculates the council tax base for 2018/19.</p>	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Budg/pol framework		Ward(s): All Wards	
Cabinet	15 Jan 2018	<p><b>Report of the H&amp;F Biodiversity Commission</b></p> <p>The final draft report of the resident-led Biodiversity Commission</p>	Cabinet Member for Environment, Transport & Residents' Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

**5 February 2018**

Cabinet	5 Feb 2018	<p><b>Extension of Elm Grove Extra Care Housing Contract</b></p> <p>Elm Grove is an extra care housing scheme for 14 older people who require 24 hour care and support. It is recommended the contract is extended for a period of 2 plus 1 years.</p> <p><b>PART OPEN</b></p> <p><b>PART PRIVATE</b> Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption</p>	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway	

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		outweighs the public interest in disclosing the information.		
Cabinet	5 Feb 2018  Reason: Expenditure more than £100,000	<b>2017_18 Corporate Revenue Monitoring Month 7</b>  Corporate Revenue Forecast as at Month 7	Cabinet Member for Finance  Ward(s): All Wards  Contact officer: Gary Ironmonger Tel: 020 8753 2109 Gary.Ironmonger@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Feb 2018  Reason: Expenditure more than £100,000	<b>FOUR YEAR CAPITAL PROGRAMME 2018-22</b>  This report presents the Council's four-year Capital Programme for the period 2018-22.	Cabinet Member for Finance  Ward(s): All Wards  Contact officer: Andrew Lord Tel: 020 8753 2531 andrew.lord@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Feb 2018  Reason: Income more than £100,000	<b>CAPITAL PROGRAMME MONITOR &amp; BUDGET VARIATIONS, 2017/18 (THIRD QUARTER)</b>  This report provides a financial update on the Council's Capital Programme and seeks approval for budget variations as at the end of the third quarter, 2017/18.	Cabinet Member for Finance  Ward(s): All Wards  Contact officer: Andrew Lord Tel: 020 8753 2531 andrew.lord@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	5 Feb 2018  Reason: Affects 2 or more wards	<b>Planning Guidance Supplementary Planning Document (SPD)</b>  The Planning Guidance SPD contains supplementary Planning guidance to the Local Plan and will be used to help determine planning applications.	Cabinet Member for Environment, Transport & Residents' Services  Ward(s): All Wards  Contact officer: Matt Butler	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation

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		We are seeking Cabinet approval of the Planning Guidance SPD for adoption.	Tel: 020 8753 matt.butler@lbhf.gov.uk	and / or background papers to be considered.
<b>5 March 2018</b>				
Cabinet	5 Mar 2018	<b>2017_18 Corporate Revenue Monitoring Month 8</b>  Corporate Revenue Forecast as at Month 8	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
			Contact officer: Gary Ironmonger Tel: 020 8753 2109 Gary.Ironmonger@lbhf.gov.uk	
<b>16 April 2018</b>				
Cabinet	16 Apr 2018	<b>2017_18 Corporate Revenue Monitoring Month 9</b>  Corporate Revenue Forecast as at Month 9	Cabinet Member for Finance	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
			Contact officer: Gary Ironmonger Tel: 020 8753 2109 Gary.Ironmonger@lbhf.gov.uk	